

Borough of Carlisle
Historical and Architectural Review Board

Meeting Minutes –May 4, 2026

Members present: Thomas Easterly, Chair; Ed Hazel, Vice Chair; Alyssa DeBlasio; Joshua Dourte; Doug Heineman; and Jordon Holley

Members not present: Martin Siefering

Staff Members present: Jared Woolston, SCEP Director; Jim Sutter, Senior Planner; and Christina Henry, Administrative Office Specialist

The meeting was called to order at 5:30 p.m.

Approval of Minutes:

Meeting Minutes – April 6, 2026 Regular Meeting

Mr. Heineman moved the April 6, 2026 regular meeting minutes be approved as presented. Mr. Dourte seconded the motion. The motion passed on a unanimous voice vote.

Regular Agenda:

- 1. Continued consideration of a request for a Certificate of Appropriateness from Antone Araman for the property located at 55 East Pomfret Street to construct a shed-roof style shed.**

No representative for the application was in attendance. Mr. Sutter noted that the applicant is out of town and he expects them to appear at next month's meeting.

Vice Chair Hazel moved that the Board table the request for a Certificate of Appropriateness from Antone Araman for the property located at 55 East Pomfret Street to construct a shed-roof style shed. Ms. DeBlasio seconded the motion. The motion passed on a unanimous voice vote.

- 2. Consideration of a request for a Certificate of Appropriateness from Edith Proctor for the property located at 204 North Hanover Street to install a sign.**

No representative for the application was in attendance. Chair Easterly referred to staff for thoughts. Mr. Sutter stated that Staff had no issues with the request.

Mr. Heineman moved that the Board approve the request for a Certificate of Appropriateness from Edith Proctor for the property located at 204 North Hanover Street to install a sign. Mr. Holley seconded the motion. The motion passed on a unanimous voice vote.

3. Consideration of a request for a Certificate of Appropriateness from Jexzect Properties, LLC for the property located at 79 East Pomfret Street to construct a 2-story addition.

The Applicant was in attendance and presented details of the addition. Regarding a question from Chair Easterly, Mr. Sutter noted that the siding should be a beaded-style siding, as the current siding is, in order to maintain continuity. He stated that they otherwise had no issues with the proposal. The Applicant confirmed that they have no issues with Staff's recommended condition.

Ms. DeBlasio moved that the Board approve the request for a Certificate of Appropriateness from Jexzect Properties, LLC for the property located at 79 East Pomfret Street to replace construct a 2-story subject to the use of beaded-style siding. Mr. Duarte seconded the motion. The motion passed on a unanimous voice vote.

4. Consideration of a request for a Certificate of Appropriateness from Freehold Enterprises for the property located at 219 North Hanover Street to demolish an awning/canopy.

No representative for the application was in attendance. Chair Easterly referred to staff for thoughts. Mr. Sutter stated Staff had no issues with the request.

Mr. Heineman moved that the Board approve the request for a Certificate of Appropriateness from Freehold Enterprises for the property located at 219 North Hanover Street to demolish an awning/canopy. Mr. Duarte seconded the motion. The motion passed on a unanimous voice vote.

5. Consideration of a request for a Certificate of Appropriateness from Tara Lay for the property located at 64 South Pitt Street to replace existing 2nd floor entry door; replace existing tin roof; and replace railing.

No representative for the application was in attendance. Mr. Sutter noted he had spoken to the applicant and she indicated she could not attend. Mr. Sutter stated the applicant intended to take the railing down and reinstall after the other work was complete. Mr. Woolston asked the board members to amend the recommendation to add options for the

Applicant to update the railing, in compliance with code, to match a simpler style like the back portion of the railing in wood or composite.

Mr. Duarte moved that the Board approve the request for a Certificate of Appropriateness from Tara Lay for the property located at 64 South Pitt Street to replace existing 2nd floor entry door; replace existing tin roof; and replace railing with the option to replace the railing in-kind or continue the post-style railing on the western side along the entire length. Mr. Holley seconded the motion. The motion passed on a unanimous voice vote.

6. Consideration of a request for a Certificate of Appropriateness from Rob Neidlinger for the property located at 174-176 East High Street for an emergency repair of existing roof with in-kind replacement.

No representative for the application was in attendance. Mr. Sutter stated there were no issues from Staff. Mr. Holley noted he had some insight into the repair and it was a small section of architectural slate shingles in-kind to replace.

Mr. Duarte moved that the Board approve the request for a Certificate of Appropriateness from Rob Neidlinger for the property located at 174-176 East High Street for an emergency repair of existing roof with in-kind replacement. Mr. Holley seconded the motion. The motion passed on a unanimous voice vote.

Other Business

No other business to discuss.

There being no other business, the HARB adjourned at 5:47 p.m.

Respectfully Submitted,

Jim Sutter, Senior Planner